

Self appraisal report for Year (2023-24)

Auditor Agency: S K SINHA(ICAR-IARI)

Ministry Name: Ministry of Agriculture & Farmers Welfare

Department Name: Department of Agriculture & Farmers Welfare

Public Authority Name: Directorate of Arecanut and Spices Development

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.28	yes
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.28	yes
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO	Fully Met	1.28	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					2023-24			
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.28	yes
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.28	yes
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.28	yes
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes

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					ex.php/content/index/rti-act/SUO MOTO 2023-24			
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO	Fully Met	1.54	yes

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					MOTO 2023-24			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes

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					asd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.54	yes
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO	Fully Met	1.54	yes

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.2	Composition	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.3	Dates from which constituted	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.4	Term/ Tenure	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.5	Powers and functions	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO	Fully Met	3.85	yes

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					2023-24			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Met	0	NM
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes

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					2023-24			
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.85	yes
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Met	0	NM
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Met	0	NM
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Met	0	NM

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					asd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24			
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	1.92	yes
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	7.69	yes
Total			88	88		92	83	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	10.00	yes

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2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	10.00	yes
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	10.00	yes
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	10.00	yes
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	10.00	yes
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	16.67	yes

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					t/index/rti-act/SUO MOTO 2023-24			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	16.67	yes
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	16.67	yes
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable	0	NA
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-	Not Applicable	0	NA

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					act/SUO MOTO 2023-24			
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable	0	NA

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					asd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24			
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable0		NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable0		0	empty	Not Applicable0		NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable0		0	empty	Not Applicable0		NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Not Applicable0		NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO	Not Applicable0		NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	permits of authorizations				2023-24			
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUOMOTO 2023-24	Partially Met	25.00	PM
Total			250	250		150	125	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Fully Met	12.50	yes
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Fully Met	12.50	yes
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other	Not Applicable	0	0	empty	Not Applicable	0	NA

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	documents generated as part of the implementation of the PPP							
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	16.67	yes
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	16.67	yes
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for	Fully Met	16.67	16.67	https://www.dasd.gov.in/index.php/content/index/rti-	Fully Met	16.67	yes

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	consultation before formulation of policy				act/SUO MOTO 2023-24			
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	50.00	yes
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	25.00	yes
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	25.00	yes
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO	Fully Met	25.00	yes

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					MOTO 2023-24			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO MOTO 2023-24	Fully Met	25.00	yes
Total			200	200		225	225	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO MOTO 2023-24	Fully Met	14.29	yes
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO MOTO 2023-24	Fully Met	14.29	yes
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO	Fully Met	28.57	yes

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					MOTO 2023-24			
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	9.52	yes
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	9.52	yes
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	9.52	yes
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	7.14	yes

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4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	7.14	yes
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	7.14	yes
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	7.14	yes
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t/index/rti-act/SUO MOTO 2023-24			
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Partially Met	1.79	PM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	3.57	yes
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	14.29	yes
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	14.29	yes
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	28.57	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ex.php/content/index/rti-act/SUO MOTO 2023-24			
Total			200	200		200	198	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	20.00	yes
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	20.00	yes
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	20.00	yes
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the	Fully Met	20	20.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	20.00	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	officers				t/index/rti-act/SUO MOTO 2023-24			
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	20.00	yes
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Fully Met	25.00	yes
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	https://www.dasd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24	Partially Met	6.25	PM
6.2.2	Does the website show the certificate on the	Partially Met	12.5	6.25	https://www.d	Not Met	0	NM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Website?				asd.gov.in/index.php/content/index/rti-act/SUO MOTO 2023-24			
Total			50	38		50	31	
Grand Total			888	876		817	762	